

# Unit 14 — The Keyboard: Part I



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## **Alt (alternate key)**

a special key which can open toolbar windows, assist other commands, or change the accent over a letter

"On Macintosh computers, the Alt key is called the Option key."

## **arrow keys**

a set of four input buttons on a keypad or keyboard often used for navigation in interfaces or applications

"The girl used the arrow keys to move the spaceship in the video game."

## **caps lock key**

a key which toggles letters between upper and lower case

"The caps lock key is a frequent cause of problems when users log on to computer systems."

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